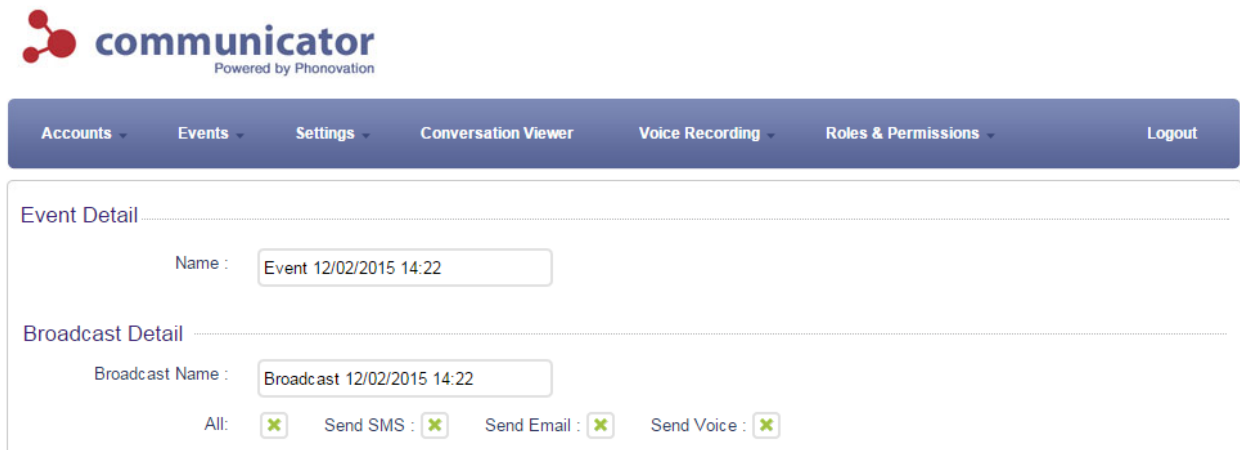


Communicator – Quick Start Guide

<http://communicator.interactsms.com>

Communicator is a powerful communications tool from Phonovation. It allows you to simultaneously broadcast to your contacts by SMS, Email and Automated Voice, through a simple online interface.

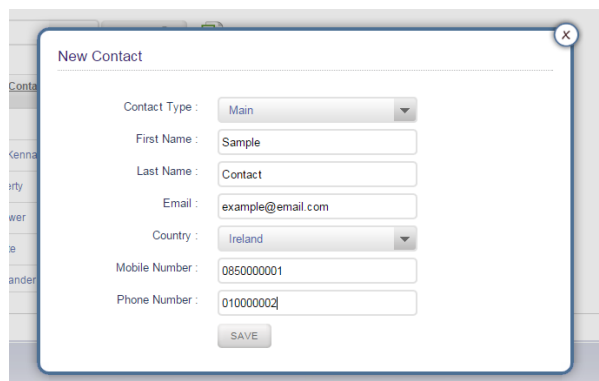


The screenshot shows the Communicator web interface. At the top is the Communicator logo and navigation menu with items: Accounts, Events, Settings, Conversation Viewer, Voice Recording, Roles & Permissions, and Logout. Below the menu is the 'Event Detail' section with a 'Name' field containing 'Event 12/02/2015 14:22'. Underneath is the 'Broadcast Detail' section with a 'Broadcast Name' field containing 'Broadcast 12/02/2015 14:22'. At the bottom of the broadcast detail are four checkboxes: 'All', 'Send SMS', 'Send Email', and 'Send Voice', all of which are checked.

Follow these easy steps to send an Event Broadcast:

1. Add contacts

- From the **Accounts** menu, select **Manage Contacts**
- Select **New Contact**
- Enter the relevant information about the contact
- Select **Save**



The screenshot shows a 'New Contact' modal form. It contains the following fields: 'Contact Type' (dropdown menu set to 'Main'), 'First Name' (text input with 'Sample'), 'Last Name' (text input with 'Contact'), 'Email' (text input with 'example@email.com'), 'Country' (dropdown menu set to 'Ireland'), 'Mobile Number' (text input with '0850000001'), and 'Phone Number' (text input with '010000002'). A 'SAVE' button is located at the bottom of the form.

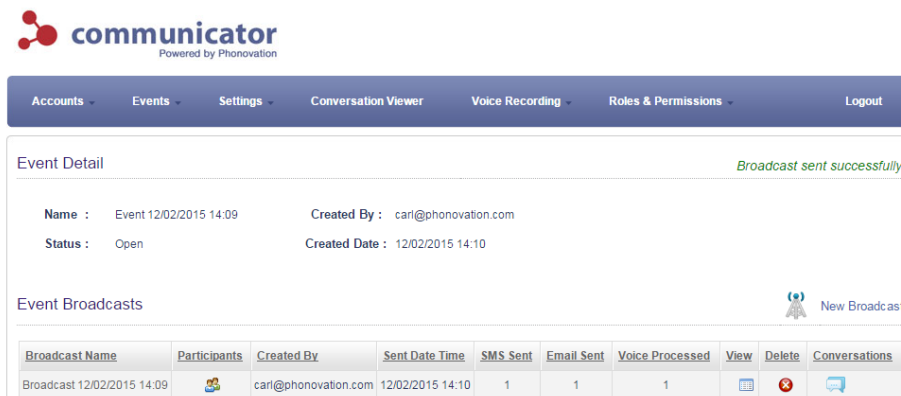
2. Add a voice recording

- From the **Voice Recording** menu, select **New Recording**
- Enter a **Recording Name** and a **Recording Description** and select **CREATE RECORDING**
- Dial **0818222834** on a phone and, when prompted to enter a **PIN**, type the **Recording Pin Number** provided on the interface
- Listen to the instructions and record your audio message into the phone
- Select **Confirm** on the interface when you are happy with the recording

3. Send an event broadcast

- From the **Events** menu, select **Add New Event**
- Enter the **Event Name** and the **Broadcast Name**
- Select whether to broadcast to your contacts by **SMS, Email, Voice** or **All**
- Select the **SMS Sender ID** and enter the **SMS Message** (If sending by SMS)
- Enter the **Email Subject** line and the **Email Message** (If sending by Email)
- Select the pre-recorded **Voice Message**
- Select **Add Participant**
- Check the box beside the contact(s) and group(s) that you would like to broadcast to
- Select **OK**, then select **Send**

Your broadcast is now sent by SMS, Email and Automated Voice



The screenshot shows the Communicator web interface. At the top, there is a navigation bar with menu items: Accounts, Events, Settings, Conversation Viewer, Voice Recording, Roles & Permissions, and Logout. Below the navigation bar, a message states "Broadcast sent successfully." The main content area is titled "Event Detail" and shows the following information:

- Name :** Event 12/02/2015 14:09
- Created By :** carl@phonovation.com
- Status :** Open
- Created Date :** 12/02/2015 14:10

Below the event details, there is a section for "Event Broadcasts" with a "New Broadcast" button. A table lists the broadcast details:

Broadcast Name	Participants	Created By	Sent Date Time	SMS Sent	Email Sent	Voice Processed	View	Delete	Conversations
Broadcast 12/02/2015 14:09		carl@phonovation.com	12/02/2015 14:10	1	1	1			